

North Dakota Family Based Board Meeting
June 15, 2007
Meeting, Bismarck

Present: Tony Kozojed, Sally Tobin, Joni Heine, Christine Stiven, Tim Geinger, Jeanne LeMay, Janna Tellmann, Sara Olson, Nancy Germain, Dave Haugen, Michelle Aamold

Not Present: Kathy Neidiffer, Jim Martini

President Tony Kozojed called the meeting to order.

I. Welcome. Statement of Understanding put in binder. Roberts Rules of Order. Board Member Contact information updated and Board Bios.

II. Report given and accepted from 04/18/2007 Motion to accept, Jeanne LeMay, Seconded by Sally Tobin to approve, passed.

III. Treasurer Report Jeanne LeMay see report. Motion to accept as amended Christine Stiven, second Tim Geinger to approve, passed. Over budget projected.

Debit for line items should be in nominations area. Conference Budget. Registration Reimbursement for refund of registration fee should be line item. Evaluations should be part pf conference expense. Sally; look at areas that were more expensive than last year. Sally and Jeanne will work on conference budget. Smile on a Stick @ \$2.00 each \$710.00 – watch cost for props.

Deposits- see report. Amounts under registration- sponsorships, break these down for analysis purposes.

New Business:

IV. Registration, look at database, streamline it, delete duplicates, correct spelling and update information. Recommendation for a new database system. It is adequate however; it is not a web-based system. We need a web-based system Cost to develop approximately \$1,000.00. Person also does our website and will update it, Kristin Higgins, Jamestown. Motion: Jeanne, Use Kristin Higgins for new database for up to \$1,000.00 and Manuel. Second by Michelle Aamold, passed.

Conference Committee:

Sally: Board and Conference committee to have separate meetings. Differentiate between which is which.

What are their roles and responsibilities?

Have Attorney review contract templates. He teaches contracts at NDSU.

Have one meeting with Holiday Inn, Fargo and another in July.

Frederich Reimer, Ethics Speaker \$5,000.00 cost. Carla Kessel and Kathy Neideffer can put \$2,000.00 toward this cost.

Conference Committee to meet July 20, 2007 in Valley City at Another Time.

Conference dates change next year. Jenna has brochure on cd. Jenna will take care of printing. Tim will contact same people for next years conference for sponsors. Jim is working on sponsorships for next conference.

Suggestion to get back to more to Family Based rather than service providers. Less focus on therapy, however we don't want to lose County, Partnership and other providers. Sessions on Therapy, a Parent Aide Track, Supervision Track. Sally sending letter to Minnesota Family Based Chairman for suggestions. Specific track for parents and families. Should speakers focus on a specific audience?

Work on building budget. Projection; Budget Jan to Dec according to state guidelines. It would be more accurate if we went June to May. See budget history/projection. Spent \$203.95 on Awards and Standards. Tony- a verbal blueprint, cut some expenses, negotiate, raise registration. Miscellaneous, is it needed? No.

With the Conference, how much control should the Board have over the Conference Committee. If the Committee goes over budget projections do they need to go to the board? Or if a speaker is higher than the average cost can they dip into funds?

Motion to accept the Projected Budget by Sara, second by Dave. Yes vote, passed.

Awards and Standards Committee:

Nomination Committee:

Media/Public Relations:

CFS July 24-26 NDFBS will have booth there with 2 door prizes and display board. Buy pens for give away, will check into cost and vote on it. Vote was held and passed, will buy pens. Logo – check with Trophy House in Grand Forks. Sally will take care of this and e-mail members for a vote..

Website: Registration, look at database, streamline it, delete duplicates, correct spelling and update information. Recommendation for a new database system. It is adequate however; it is not a web-based system. We need a web-based system Cost to develop approximately \$1,000.00. Person also does our website and will update it, Kristin Higgins, Jamestown. Motion: Jeanne, Use Kristin Higgins for new database for up to \$1,000.00 registration help and Manuel. Second by Michelle Aamold, passed.

Bookfair:

501-3 C Status: 503 C information NDFBS has 501 C status State Sales Tax Exempt. Non Profit Organization with State, Jeanne and Sally checking into this further. Sales exempt status would save \$1,000,00 per year. 990's non-profit reports go to state on file until 2000. File with State to renew status.

Investment status:

Motion to place \$10,000.00 in Money Market Account by Christine, second by Nancy, passed.